4 RIVERS ELECTRIC COOPERATIVE, INC.
LEBO, KANSAS

Board of Trustees Policy

Subject: Disclosure of Cooperative Information			Policy No: 110
Original Issue: 01/20/2020	Last Revised: 08/17/2026	Last Reviewed: 08/17/2026	Page 1 of 3

I. OBJECTIVE

To establish guidelines governing the disclosure of information of 4 Rivers Electric Cooperative, Inc. (Cooperative), ensuring transparency consistent with applicable law while protecting the confidentiality of sensitive information and the best interests of the Cooperative, its employees, and its members.

II. POLICY

A. General Principles

1. The Cooperative shall provide access to information in a manner that promotes transparency and accountability, while safeguarding confidential, proprietary, and sensitive information.
2. Disclosure of Cooperative information shall be made in accordance with applicable law, regulatory requirements, and the operational, financial, and security interests of the Cooperative.

B. Authority

1. The General Manager / Chief Executive Officer (CEO) shall have the authority to determine whether requested information may be disclosed, consistent with this policy.
2. The CEO may delegate responsibility for responding to information requests and may establish administrative procedures governing such requests.

C. Information Available for General Disclosure

1. The Cooperative may make available to the general public and news media information including:
    a. Articles of Incorporation and Bylaws;
    b. Policies of the Board of Trustees;
    c. Names of current Trustees, their districts, and Board officers;
    d. Published tariffs and Rules and Regulations;
    e. Other information designated by the Board of Trustees or the CEO for general distribution.

2. The Cooperative shall provide information required to be disclosed under applicable law or regulation.

D. Information Available to Members

1. The Cooperative may make available to members certain Cooperative records, consistent with this policy and applicable law.

2. Access to information may be subject to reasonable conditions, including verification of membership status and appropriate use of the information.

E. Confidential and Restricted Information

1. The Cooperative shall not disclose information that is confidential or protected, including but not limited to:

   a. Personnel records and employee-specific information;

   b. Information related to executive sessions of the Board of Trustees or its committees;

   c. Member-specific account, billing, or usage information, except to the member to whom the information pertains;

   d. Information related to litigation, contract negotiations, real estate matters, or other matters protected by law or privilege;

   e. Information subject to a nondisclosure agreement or similar obligation;

   f. Trade secrets or proprietary business information;

   g. Information related to system operations, infrastructure, or security that could pose a risk if disclosed; and

   h. Any information otherwise prohibited from disclosure by law;

2. The Board of Trustees or the CEO may designate additional information as confidential where appropriate.

F. Nothing in this policy shall be interpreted to limit or restrict disclosure of information required by law or compelled by court order.

G. Administrative Procedures

1. The CEO may establish administrative procedures governing the processing of information requests, including documentation requirements, response timelines, and conditions of disclosure.

2. The Cooperative may assess reasonable fees associated with the provision of information, including costs related to staff time, copying, and delivery, as determined by the CEO and consistent with applicable law.

III. RESPONSIBILITY

A. The CEO shall be responsible for the administration of this policy.

08/17/2026
Date

/s/ Warren Schmidt
Board of Trustees, Secretary